# **Privacy Policy**

Effective Date: July 8, 2025

Linkova Inc.

Linkova Inc. ("Linkova," "we," "us," or "our") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you interact with our voice AI solutions and automation platform, including integrations with third-party services such as calendar providers.

By using our services, you agree to the data practices described in this policy. If you do not agree with the terms, please do not use our services.

#### 1. Information We Collect

We collect information that you voluntarily provide to us, information generated through your use of our services, and, where applicable, information obtained through third-party integrations (such as Google Calendar), with your explicit authorization.

#### a. Personal Information

- Name
- Email address
- Phone number
- Company name
- Account credentials (where applicable)

### b. OAuth Scope Data (Google, Microsoft, and Other Services)

With your consent, we may access limited calendar data (such as event metadata, availability status, and scheduling preferences) strictly for the purpose of enabling workflow automation and voice assistant functionality. We do not store or share the contents of your calendar events unless required for functionality you explicitly enable.

# c. Usage Data

We may collect information such as:

- Browser type
- Device type
- IP address

- · Pages visited
- Session duration
- Error logs

## d. Cookies & Tracking Technologies

We use cookies and similar technologies for functionality, analytics, and user preferences. You can disable cookies in your browser settings, but certain features may not function properly.

#### 2. Use of Information

We use your information to:

- Provide and manage our services
- Authenticate users
- Connect to third-party services like Google Calendar or Outlook with your consent
- Improve system performance and security
- Communicate updates and technical notices
- Maintain compliance with applicable laws and regulations

# 3. Sharing of Information

We do not sell, rent, or share your personal information with third parties for commercial purposes.

We may share your data in the following circumstances:

- With your explicit consent
- With trusted third-party providers, including but not limited to:
  - Platforms such as Retell AI, Chatdash, and n8n, which support voice automation workflows and dashboard experiences
  - Each provider operates under its own privacy policy:
    - Retell AI Privacy Policy

- n8n Privacy Policy
- Chatdash Privacy Policy
- With legal authorities if required by law
- As part of a merger, acquisition, or asset sale

All third-party providers are under strict confidentiality and data protection obligations.

## 4. Google API & Microsoft API Limited Use Disclosure

Our use of information received from Google and Microsoft APIs will adhere to the Google API Services User Data Policy and Microsoft equivalent policies, including Limited Use requirements. We only request the minimum scope necessary and do not use OAuth data for advertising or analytics unrelated to core functionality.

# Affirmative Statement of Compliance

Linkova affirms that its use and transfer of information received from Google APIs adheres to the Google API Services User Data Policy, including the **Limited Use** requirements. We do **not** use Google user data for any purpose other than providing and improving user-facing features that are visible and expected by users interacting with our voice AI and automation tools. We do **not** transfer Google user data to third parties except:

- As necessary to provide or improve those user-facing features;
- To comply with applicable laws and regulations;
- As part of a merger, acquisition, or asset sale.

We never use Google user data for advertising, profiling, or analytics unrelated to the core service functionality.

## 5. Data Security

We implement technical and organizational safeguards to protect your data, including:

- TLS encryption for data in transit
- Role-based access controls
- Activity logging
- Enforced least-privilege principles

Our infrastructure complies with HIPAA best practices for securing health-related information when applicable.

#### 6. Data Retention

We retain your data only as long as necessary to:

- Provide the services you've requested
- Comply with our legal and contractual obligations
- Resolve disputes and enforce agreements

You may request deletion at any time by contacting us.

## 7. Your Rights

Depending on your jurisdiction, you may have the right to:

- Access the personal information we hold about you
- Request correction or deletion
- Withdraw consent to processing
- Lodge a complaint with a regulatory authority

To exercise your rights, email us at privacy@linkova.ai

# 8. Children's Privacy

Our services are not intended for individuals under the age of 18. We do not knowingly collect data from children. If we learn that we have collected personal information from a child, we will take steps to delete such data.

#### 9. International Transfers

Your data may be transferred and processed outside of your country of residence, including in the United States. We implement appropriate safeguards for international data transfers consistent with applicable data protection laws.

# **Payments**

We provide paid products and/or services within our service. In that case, we use third-party services for payment processing (e.g., payment processors).

The payment processors we work with are:

• Stripe: Their Privacy Policy can be viewed at: <a href="https://stripe.com/us/privacy">https://stripe.com/us/privacy</a>

# 10. Changes to This Policy

We may update this Privacy Policy from time to time. Material changes will be communicated by updating the "Effective Date" and notifying users where appropriate.

#### **Contact Us**

If you have any questions about this Privacy Policy or our data practices, please contact:

### Linkova Inc.

Email: support@linkova.ai